

FINANCIAL ASSISTANCE FOR VOCATIONAL TRAINING OF WIDOWS of ESM

1. **Background.** In the unfortunate event of the demise of husband in an accident or due to natural causes/disease, the widow is left neglected and financially handicapped. In such a case, it is the responsibility of the organisation to step in and assist the widow to gain employment through vocation training. In order to help the widows of ESM to become self reliant and be able to meet their financial needs, they need to acquire some vocational skills. Depending on their educational level and aptitude, they may opt to undergo the requisite vocational training. Such a course may be pursued at any recognized vocational training institution run by RSB/ZSB, state like ITI or private training institutions of repute like NIIT etc. The scheme to provide financial assistance to ESM was started in May 2007 with a onetime grant of Rs 20,000/-.
2. **Aim.** The aim of this aid gratis is to provide financial assistance to a widow to settle in life through vocational training.
3. **Financial Assistance.** For Vocational Training out of AFFDF is provided as onetime aid of Rs.20,000/- (max) on successful completion of said vocational training.
4. **Eligibility Conditions.** The following criteria must be fulfilled:-
 - (a) Applicant must be widow of an ESM of rank up to Hav/equiv.
 - (b) Should have successfully completed said training.
 - (c) Should be recommended by respective ZSB.
5. **Application.** Application should be made on the prescribed application format with recommendation of respective ZSWO on it. *A specimen application form is placed at Annexure 1.* Copies of following documents duly attested by ZSWO must accompany the application:-
 - (a) Complete Service Discharge Certificate/Book.
 - (b) Copy of Widow I-Card.
 - (c) Certificate from institute after completion of training.
 - (d) Certificate from ZSWO that widow after vocational training is gainfully employed.
 - (e) Details of Bank A/c No (in PNB/SBI only) and IFS Code
6. **Channel of Application.** The application must be submitted by an eligible widow at the respective ZSB. ZSWO will scrutinize the application and if found correct in all respects will forward it (hard copy as well as in digital format) along with other applications on yearly basis, in the month of Jul direct to the KSB Sectt for payment. Old cases will not be entertained
7. **Processing at KSB Sectt.** On receipt in the Welfare Section, such applications will be filed in order of their receipt. The Section-in-Charge will assign these applications to a particular clerk who will enter desired data from the

applications onto computer. Another clerk will be designated to check correctness of the entries. The Section-in-Charge will verify the same and put up printed list to JD(Welfare) for approval . 3000 applications will be moved for sanction of the competent authority in one lot, preferably on a quarterly basis.

8. **Payment Procedure**. After approval of the competent authority, these applications will be processed for payment by the Welfare Section. After verifying the ESM\$ service number, name, bankers IFS Code and Bank Account Number, the Welfare Section will forward the list for payment to the Accounts Section, which will make the payments directly via ECS to the beneficiaries.

9. Website www.desw.gov.in

Annexure 1

APPLICATION FOR FINANCIAL ASSISTANCE FROM KSB: VOCATIONAL TRAINING
(Only for Widow of ESM upto Havildar)

1. Name of applicant: _____ Rank _____
Service No: _____ Adhar Card No _____

2. Present Address of applicant-

3. Dates: (dd/mm/yy) Enrolment: ___/___/___ Discharge: ___/___/___ Birth: ___/___/___ Death: ___/___/___
4. Reasons for discharge: (As in Discharge Certificate): _____
5. Character at the time of discharge: Exemplary / Very Good / Good / Fair / Bad.
6. Details of Vocational Training undertaken: Name of Course:

(a) Name and Address of Institution:

(b) Duration of training: From _____ to _____

7. Mobile No: _____ Residence Landline No: _____
8. Monthly income If employed: Rs. _____
9. Details of Financial Assistance received in past from KSB/RSB/ZSB(mention each type of grant):
Name of grant _____ Amount _____, year : _____

10. Name and address of Bank:

11. IFSC/ NEFT Code of Bank: _____ Account No. _____
12. Additional Information if any

DECLARATION

13. I understand that this is a financial assistance only and I have no legal right on the amount requested for.

14. I have not claimed or received any amount towards above mentioned training from Govt or any other sources.

15. I hereby declare that the information furnished in personal application cum financial condition report is correct to the best of my knowledge.

**Name & Relationship
the applicant)**

(Signature/Thumb impression of

RECOMMENDATIONS BY ZSW OFFICER

16. Following original documents of ESM/Widow have been personally checked by ZSW Officer (Photocopies attested by ZSWO are attached): -

(a) Complete Discharge Certificate/book.

(b) Certificate from training institute.

(c) Certificate from ZSB that the widow after having undergone vocational training is gainfully employed.

(d) Widow I-Card.

17. It is certified that the applicant has not been provided any financial assistance from the State Govt or any other source.

18. I hereby confirm that the information furnished above is correct as per the original documents of the applicant. Hence, case is **recommended**.

Date :

**Office Seal :
Dir/ZSWO**

Signature :

Rank & Name:

Designation : Dy Dir/Asst